

**PLUM BOROUGH SCHOOL DISTRICT  
900 ELICKER ROAD  
PLUM, PA 15239**

**MINUTES  
REGULAR VOTING MEETING**

**October 27, 2015  
Plum High School – Auditorium  
7:00PM**

The Plum Borough School District's mission is to educate children in a safe and engaging learning environment while developing creative problem-solvers, critical thinkers, and globally competitive citizens.

**Tuesday, October 27, 2015 at 7:00PM in the Auditorium at  
Plum Senior High School in Allegheny County at  
900 Elicker Road Plum, PA 15239**

**Call to Order/Pledge of Allegiance**

Meeting was moved from the PHS Auditorium to the PHS Auditorium, which caused a slight delay. Mr. Colella called the meeting to order at 7:09PM and led the group in the Pledge of Allegiance

**Roll Call**

Mrs. Vento took roll.

Present: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco via the phone

Absent: St. Leger

Solicitor: Mr. Lee Price

**Executive Session**

The Board met in Executive Session on October 20, and this evening, October 27, 2015 to discuss matters of personnel, student confidentiality, real estate, and a potential claim against a vendor.

**Approval of Minutes**

Recommend approval of the following Meeting Minutes: September 29, 2015 Regular Board Meeting; October 6 Education Committee Meeting and Safe & Supportive Schools Meeting; October 13 Facilities and Policy Committee Meetings; and October 20 Policy and Finance Committee Meetings.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Mr. Colella read a statement regarding Policy No. 824, as attached.

## Comments on Agenda Items

None

## Comments on Non-Agenda Items

None

## Agenda

### Facilities Committee - Mr. Rich Zucco, Chair

Approve the Use of Facility Requests, as presented.

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. Sampson YMCA	November 21 and December 12 2015	Sr. High – Cafeteria and Swimming Pool
2. Sampson YMCA	February 6, 2015	Sr. High – Cafeteria, Swimming Pool, Gym #2
3. PHS Baseball Boosters	December 17, 2015	Sr. High – Library
4. Sampson Family YMCA	November 2, 2015 through March 31, 2016, Monday thru Friday	Center Elementary – Gym
5. Holiday Park PTA	November 6, 2015	Holiday Park – Cafeteria
6. Holiday Park PTA	November 10, December 1, 2015, January 12, February 9, March 8, April 12, May 10, 2016	Holiday Park – Cafeteria
7. Holiday Park PTA	December 8, 2015	Holiday Park – Cafeteria/Gym
8. Holiday Park PTA	January 27, 2016	Holiday Park – Gym
9. Sampson Family YMCA	November 2, 2015 through March 31, 2016 – Monday, Wednesday and Thursday	Pivik Elementary – Gym
10. St. John the Baptist School	October 20 through March 22, 2016, Tuesdays and Fridays	Pivik Elementary - Gym
11. Pivik PTA	November 13, 2015	Pivik Elementary – Gym and Cafeteria
12. Regency Park PTA	November 13, 2015	Regency Park - Cafeteria
13. Regency Park PTA	February 26, 2016 and April 1, 2016	Regency Park – Gym and Cafeteria
14. Regency Park PTA	December 4, 2015	Regency Park – Gym and Cafeteria

*Motion by: McGough; Second by: Dowdell*

*Discussion ensued and Motion was made to amend motion to read waive fee for St. John the Baptist School #10*

*Final Resolution: Motion to amend motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

*Motion to accept amended motion by: Zucco; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to accept the following Use of Facilities Requests:

Organization	Date of Use	School and Area
St. John the Baptist School	November 1, 2015 through March 25, 2016	Regency Park - Gym
Plum Youth Soccer	November 1, 2015 through March 25, 2016	Regency Park - Gym

*Motion by: Zucco; Second by: Dowdell*

*Discussion ensued and Motion was made to amend motion to read waive fee for St. John the Baptist School #10*

*Final Resolution: Motion to amend motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

*Motion to accept amended motion by: Zucco; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval of a three year renewal Control Service Agreement with Combustion Service and Equipment Company in the amount of \$26,040 annually.

*Motion by: Zucco; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval of GOB Invoices, as presented.

*Motion by: Zucco; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to submit Plan Con Part E, Design Development, for the new Regency Park Elementary School Project, to the Pennsylvania Department of Education, PDE Project No. 3830, as presented.

*Motion by: Dowdell; Second by: White*

*Final Resolution with a Roll Call Vote: Motion passes*

*Yes: Gallagher, McGough, Stepnick, White*

*No: Colella, Dowdell, Zucco*

*Absent: St. Leger*

The Facilities Committee met on October 13, 2015. Mr. Zucco made this report. The next meeting is Tuesday, November 17, 2015 following the Special Voting Meeting in the Plum High School Board Room.

**Personnel Committee – Mr. Kevin Dowdell, Chair**

Recommend approval to accept the retirement of Peter Pedrosky, Custodian at Holiday Park, effective November 7, 2015.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to accept the resignation of Paul Randour, Bus Driver, retroactive to October 16, 2015.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to accept the resignation of Francis Ferragonio, Substitute School Security Officer, retroactive to October 1, 2015.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to hire Courtney Stein, Substitute Guidance Counselor, beginning October 28, 2015 through February 2, 2016, at a per diem rate of \$100.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to hire Alyssa Pazman, Substitute Science Teacher, effective October 28, 2015 for a period not to exceed 82 days, at a per diem rate of \$100.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to hire Cheryl Ciorra, Swim Aide at Plum High School, effective October 28, 2015, at the contracted rate.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to hire Alfred Hicks, Jr., Bus Driver, effective October 28, 2015, at the contracted rate.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to hire Robert Kane, Substitute Bus Driver, effective October 28, 2015, at the contracted rate.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to hire Tiara Watson, Substitute Bus Aide, effective October 28, 2015, at the contracted rate.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to accept the following leaves in accordance with the Family Medical Leave Act (FMLA):

- a. Jaime Cybak, retroactive to October 6, 2015 for a period not to exceed 4 weeks, then intermittently through the 2015-16 school year.
- b. Laurel Summers, effective on or about October 22, 2015 for a period not to exceed 6 weeks.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to amend the leave of Dana Iera to begin on October 6, 2015 through March 15, 2016.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval of the following leaves:

- a. Amber Soxman, beginning on or about February 29, 2016 through May 15, 2016.
- b. Jessica Columbus, beginning on or about March 7, 2016 through the end of the 2015-16 school year.
- c. Lindsey Hudak, beginning on or about April 1, 2016 through the end of the 2015-16 school year.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval of the following unpaid leaves:

- a. Denise Guerriero, retroactive to October 9, 2015 for a period not to exceed one year.
- b. Kathleen Burns, through January 6, 2016.
- c. Dan Reinhard, retroactive to August 31, 2015 for a period not to exceed one year.

#### **Education Committee – Mrs. Michele Gallagher, Chair**

Recommend approval to accept the Portrait Booking agreement with Interstate Studios for school pictures for the 2016-2017 school year.

*Motion by: Gallagher; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to accept the following Grants:

Donor	Amount	Recipient
Crayola	\$3,500	Regency Park Elementary School
McDonald's MAC Grant	\$467	Missy Karkowsky

*Motion by: Gallagher; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*



Recommend accepting the Voluntary Informal Dispositions for Student A and Student B.

*Motion by: Gallagher; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

The Education Committee met on October 6, 2015. Mrs. Gallagher made this report. The next meeting is scheduled for Tuesday, November 10, 2015 following the Policy Committee Meeting in the Plum High School Board Room.

### **Safe and Supportive Schools – Mrs. Michele Gallagher, Chair**

Safe and Supportive Schools met on October 6, 2015. Mrs. Gallagher made the report. The next Safe and Supportive Schools meeting is Tuesday, November 10, 2015 following the Education Committee Meeting in the Plum High School Board Room.

### **Finance Committee – Mrs. Michelle Stepnick, Chair**

Recommend approval to accept the Treasurer's Report and bill payments for the month of September 2015.

*Motion by: Stepnick; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Delinquent Real Estate Taxes received from Andrews and Price for September 2015.

Current Real Estate Taxes	\$70,010.13
Prior Year Delinquent Taxes	\$18,744.33
Per Capita Tax	\$440.38
Miscellaneous Fees Recovered	\$466.67
Total Collected	\$89,661.51

Recommend approval to accept the Independent Auditor's Food Service Operations Report for the year end June 30, 2015, as presented.

*Motion by: Stepnick; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to accept a Small Games of Chance Resolution for PHS Football Booster Club Inc., retroactive to October 26, 2015, as presented.

*Motion by: Stepnick; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

The Finance Committee met on October 20, 2015. Mrs. Stepnick made this report. The next meeting is Tuesday, November 17, 2015 following the Facilities Committee Meeting in the Plum High School Board Room.

### **Policy Committee – Mrs. Loretta White, Chair**

Recommend approval to accept the following policy.

Policy Number	Policy Name
Policy No. 824	Maintaining Professional Adult/Student Boundaries

*Motion by: White; Second by: McGough*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

The Policy Committee met on October 13 and again on October 20, 2015. Mrs. White made a report. The next meeting is Tuesday, November 10, 2015 at 6:00PM in the Plum High School Board Room.

**Athletic Committee – Mr. John St. Leger, Chair**

Recommend approval to hire the following coaches for the Winter sports season as listed:

Name	Position	Stipend
Deborah Vizzoca	Sr. High Girls' Assistant Basketball Coach	\$4,142
Robert Davis	Sr. High Assistant Rifle Coach	\$1,883

*Motion by: McGough; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

Recommend approval to accept the following volunteer coaches:

Name	Position
Eric Bryner	Volunteer Assistant Slow Pitch Softball Coach
Daniel Yushinsky	Volunteer Assistant Bowling Coach
Marissa Matassa	Volunteer Assistant Bowling

*Motion by: McGough; Second by: Dowdell*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

The Athletic Committee did not meet this month.

**Food Service and Nutrition Committee – Mr. Kevin Dowdell, Chair**

The Food Service and Nutrition Committee did not meet this month. Mr. Dowdell made a report.

**Transportation Committee – Mr. Tom McGough, Chair**

The Transportation Committee did not meet this month. Mr. McGough made a report.

**Eastern Area Schools – Mrs. Loretta White, Representative**

Mrs. White made this report.

**Legislative Policy Council – Mrs. Michelle Stepnick, Representative**

Mrs. Stepnick made this report.

**Allegheny Intermediate Unit #3 – Mr. Tom McGough, Board Member**

Mr. McGough made this report.

**President's Report – Mr. Sal Colella**

Mr. Colella made this report.

**Announcements**

1. A Special Voting Meeting is scheduled for Tuesday, November 17, 2015 at 6:00PM in the Plum High School Board Room.
2. The regular November Board Meeting is scheduled for Tuesday, November 24, 2015 at 7:00PM in the Plum High School Auditorium.

**Adjournment**

Motion to adjourn at 8:28PM.

*Motion by: Dowdell; Second by: White*

*Final Resolution: Motion passes*

*Yes: Colella, Dowdell, Gallagher, McGough, Stepnick, White, Zucco*

*No: None*

*Absent: St. Leger*

ATTEST TO:

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Board Secretary